

## **Harford County Board of Estimates Meeting**

November 20, 2018  
1:00 p.m.  
1<sup>st</sup> Floor Conference Room  
220 S. Main Street

### **Present:**

Billy Boniface, Director of Administration  
Karen D. Myers, Director of Procurement  
Richard Slutzky, County Council President  
Robert Sandlass, Treasurer  
Warren L. Hamilton, County Council Appointee  
Timothy Hopkins, County Executive Appointee  
Debbie Lynch, Senior Assistant County Attorney

### **Approval of Minutes of the October 23, 2018 Board of Estimates Meeting**

The minutes of the October 23, 2018 Board of Estimates Meeting were approved by general consent.

### **Item No. 11-20-18-01**

Mr. Goodwin presented Solicitation No. 19-098; County-Wide Fencing Services; Competitive Sealed Bid.

Mr. Sandlass made a motion to approve the recommendation, seconded by Ms. Myers.

Mr. Dave Goodwin from the Department of Parks and Recreation recommends the award to P&H Fencing, LLC and Best Fence, LLC for fencing equipment, installation, and repair service throughout Harford County for various including but not limited to Athletic Field Improvements, Facility Renovations, Park Improvements, Tennis/Multipurpose Courts, Backstop Renovations and Stormwater Pond Repair and Renovations.

The Department of Parks and Recreation recommends award in the amount of not to exceed \$650,000.00 to Best Fence, LLC of Glen Burnie, MD and P&H Fencing, LLC of Baltimore, MD in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved with one member absent.

### **Item No. 11-20-18-02**

Mr. Krout presented Solicitation No. 18-283; Tree Trimming and Removal Services for Parks and Recreation; Change Order #1.

Mr. Sandlass made a motion to approve the recommendation, seconded by Ms. Myers.

Mr. Shawn Krout from the Department of Parks and Recreation stated that this Change Order will permit Harford Tree Experts and Landscaping, Inc. to take action to remove trees in which proposals have already been submitted and to also remove any other trees posing risk due to the extremely wet season.

The Department of Parks and Recreation recommends approval for Change Order #1 in the amount of \$40,000, increasing the amount not to exceed \$100,000 to Harford Tree Experts & Landscaping, Inc. in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved with one member absent.

**Item No. 11-20-18-03**

Mr. Kuba presented Solicitation No. 19-151; Records Management System (RMS) Maintenance; Sole Source.

Mr. Sandlass made a motion to approve the recommendation, seconded by Ms. Myers.

Mr. Nick Kuba from the Department of Information & Communication, Technology, stated that the Harford County Department of Emergency Services in conjunction with the Harford County Sheriff's Office, Havre de Grace Police Department, Aberdeen Police Department and the Bel Air Police Department, maintain and operate a shared Records Management System used by all Public Safety Law Enforcement agencies with Harford County. This system is essential to effective law enforcement with Harford County and supplies data to other critical public safety systems and services throughout Harford County.

The Department of Information & Communication, Technology, recommends award in the amount of \$124,092.32 to Intergraph Corporation of Madison, AL in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved with one member absent.

**Item No. 11-20-18-04**

Mr. Cunningham presented Solicitation No. 19-149; Wireless Communications Maintenance; Sole Source.

Mr. Sandlass made a motion to approve the recommendation, seconded by Ms. Myers.

Mr. Randy Cunningham from the Department of Emergency Services stated that this contract is for the annual maintenance costs for the 700MHz/ 800MHz wireless radio system used by the public safety and public service personnel in Harford County. This maintenance contract covers the fixed network equipment (transmitters, receivers, etc.), 10 tower sites, dispatch consoles, on-site responses 7/24/365, 24 hour monitoring system, preventive maintenance and bi-annual software upgrade.

The Department of Emergency Services recommends award in the amount of \$1,281,573.00 to Motorola Solutions Inc. of Columbia, MD in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved with one member absent.

**Item No. 11-20-18-05**

Mr. Cunningham presented Solicitation No. 19-152; Wireless Radios and Accessories; Piggyback #15-11061.

Mr. Sandlass made a motion to approve the recommendation, seconded by Ms. Myers.

Mr. Randy Cunningham from the Department of Emergency Services stated that this contract is for the purchase of wireless portable radios and their accessories for public safety and public service personnel in Harford County on an as needed basis during the approval period.

The Department of Emergency Services recommends award in the amount of not to exceed \$500,000.00 to Motorola Solutions, Inc. of Columbia, MD in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved with one member absent.

**Item No. 11-20-18-06**

Mr. Carven presented Solicitation 19-075; Excess Workers Compensation; Competitive Sealed Bid.  
Mr. Sandlass made a motion to approve the recommendation, seconded by Ms. Myers.

Mr. Sean Carven from the Department of Law, Legal Services, recommended awarding the Excess Workers Compensation Insurance Coverage contract to RCM&D, Inc. / Safety National.

The Department of Law, Legal Services, recommends award in the amount of \$112,453.00 to RCM&D Self Insured Services Company, Inc. of Baltimore, MD in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved with one member absent.

**Item No. 11-20-18-07**

Mr. Carven presented Solicitation 19-079; Workers Compensation Third Party Claims Administrative Services; Piggyback # KSH-342-18.

Mr. Sandlass made a motion to approve the recommendation, seconded by Ms. Myers.

Mr. Sean Carven from the Department of Law, Legal Services, recommended awarding the Third Party Administration (TPA) services contract to RCM&D Self Insured Services Company, Inc. (SISCO) as a piggyback to the contract awarded SISCO by the Board of Education of Baltimore County.

SISCO has provided claims administration services for Harford County since July 2015. Formerly, the County self-administered employee workers' compensation claims. Medical bill review and access to preferred provider networks are services available from third party administrators, which help reduce the overall cost of claims. The County's law department provides oversight of claims administered by SISCO under the workers' compensation self-insurance program.

Claims services are provided for the life of the claim within the contract cost. In addition to claims occurring after July 2015, SISCO overtook administration of past open workers' compensation claims. Awarding SISCO the TPA services contract will provide continuity for the County's employees injured during the scope of duties.

The Department of Law, Legal Services, recommends award in the amount of \$65,250.00 to RCM&D Self Insured Services Company, Inc. of Baltimore, MD in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved with one member absent.

**Item No. 11-20-18-08**

Ms. Creighton presented Solicitation 19-086; Abingdon WTP North Side Roof Replacement; Competitive Sealed Bid.

Mr. Sandlass made a motion to approve the recommendation, seconded by Ms. Myers.

Ms. Barkley Creighton from the Department of Public Works, Capital Projects, stated that this contract is for the removal of the existing deteriorated flat roof system down to the structural decking, and replace with new modified bituminous built-up Garland roof system including all related components.

The Department of Public Works, Capital Projects, recommends award in the amount of \$172,300.00 to Ron Ruff Roofing, Inc. of Baltimore, MD in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved with one member absent.

**Item No. 11-20-18-09**

Mr. Shah presented Solicitation 09-362; Design services for the replacement bridge for Glen Cove Road Bridge #156; Change Order #2.

Mr. Sandlass made a motion to approve the recommendation, seconded by Ms. Myers.

Mr. Naveed Shah from the Department of Public Works, Engineering, requested that Change Order #2 to be issued to Brudis & Associates, Inc. to update the crash tested bridge railing system and the revised construction phase services on the subject bridge.

The Department of Public Works, Engineering, requests approval of Change Order #2 in the amount of \$12,177.65, increasing the contract to \$147,805.95 to Brudis & Associates, Inc. of Columbia, MD in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved with one member absent.

**Item No. 11-20-18-10**

Mr. Patrick presented Solicitation 19-144; International Snow Plow Truck; Piggyback # 4400003265.

Mr. Sandlass made a motion to approve the recommendation, seconded by Ms. Myers.

Mr. Warren Patrick from the Department of Procurement, Fleet Management, stated that on behalf of the Water & Sewer Division, they are requesting approval to purchase one (1) 2019 International HV507 SFA Dump Truck with a Plow and Spreader.

The Department of Procurement, Fleet Management, recommends award in the amount of \$155,614.78 to Hickory International, Inc. of Bel Air, MD in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved with one member absent.

**Item No. 11-20-18-11**

Mr. Patrick presented Solicitation 19-141; International Tri-Axle Dump Truck; Piggyback # 4400003265.

Mr. Sandlass made a motion to approve the recommendation, seconded by Ms. Myers.

Mr. Warren Patrick from the Department of Procurement, Fleet Management, stated that on behalf of the Highways Division, they are requesting approval to purchase one (1) 2019 International HV513 SFA Tri-Axle Dump Truck.

The Department of Procurement, Fleet Management, recommends award in the amount of \$201,016.00 to Hickory International, Inc. of Bel Air, MD in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved with one member absent.

**Item No. 11-20-18-12**

Mr. Patrick presented Solicitation 19-136; John Deere 544K-II Wheel Loader 4X4; Piggyback # 032515-JDC.

Mr. Sandlass made a motion to approve the recommendation, seconded by Ms. Myers.

Mr. Warren Patrick from the Department of Procurement, Fleet Management, stated that on behalf of the Highways Division, they are requesting approval to purchase one (1) 2019 John Deere 544K Wheel Loader 4X4.

The Department of Procurement, Fleet Management, recommends award in the amount of \$116,446.83 to JESCO Inc. of South Plainfield, NJ in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved with one member absent.

**Item No. 11-20-18-13**

Mr. Patrick presented Solicitation 19-140; Thirteen (13) 2019 Jeep Cherokee Latitude 4X4 Vehicles; Negotiated Procurement.

Mr. Sandlass made a motion to approve the recommendation, seconded by Ms. Myers.

Mr. Warren Patrick from the Department of Procurement, Fleet Management, is requesting approval to purchase thirteen (13) 2019 Jeep Cherokee Latitude 4X4 vehicles. The Jeep Cherokee will replace the Jeep Patriot 4x4 which is no longer in production. Fleet Management requested quotes from local vendors and received better than the State of Maryland contract pricing.

The Department of Procurement, Fleet Management, recommends award in the amount of \$286,000.00 to Jones Junction of Bel Air, MD in accordance with Section 41-25 of the Harford County Code.

This motion was unanimously approved with one member absent.

With no further business the meeting was adjourned at 1:25 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Michele A. Silvestri".

Michele Silvestri  
Recording Secretary